This guide provides a snapshot of the TVET courses offered by Riverina Institute in 2016.

Planning for delivery of 2016 TVET courses is based on student Expressions of Interest received by the closing date – 18 September, 2015. Final approval of 2016 courses is advised to schools during Term 4. Schools will advise their students of acceptance into their chosen TVET course.

If student demand exceeds the number of places available, an eligibility list will be created and students will be placed on a ‘first in, first served’ basis. Therefore early submission of the Expression of Interest form is crucial.

Where course vacancies exist, enrolments will be accepted up to two weeks after class commencement. Should numbers decline in this timeframe to a point where a class is not able to be run, alternatives will be discussed with the student and the school.

Please visit www.rit.tafensw.edu.au/tvet

How to use this guide

Each course has a brief description and lists some of the career and study pathways you can follow once you have finished your TVET studies. We have also indicated which courses:

- require mandatory work placement
- have HSC exams available
- contribute to your ATAR
- have specialisations available
- have traineeships or apprenticeships available

All campuses are listed on each page:

- Coloured labels indicate weekly classes at that campus. Coloured “Online” indicates online delivery is available
- Grey indicates no offering at this location
- Where a course is offered as a block mode of delivery, details are shown under the “Delivery” heading

Course codes explained

Under each qualification name there will be some information in brackets, for example:

CERTIFICATE II IN BUSINESS
(BSB20112 / BOSTES No. 26101)

The first code is what’s known as the NTIS code – it’s the way the qualification is tracked nationally and tells you that it is linked back to a Training Package (refer to “Nationally Recognised Training”).

The BOSTES number is the Board of Studies, Teaching and Educational Standards NSW (BOSTES) course number used by your school.

Nationally Recognised Training

The courses listed in this guide are nationally recognised, meaning they’re part of the Australian Qualifications Framework (AQF). For more information on the AQF visit www.aqf.edu.au

Training delivered by Riverina Institute complies with the Australian Skills Quality Authority, a set of nationally agreed standards which ensure the quality of vocational education and training services throughout Australia. In most cases AQF qualifications relate back to Training Packages, and have been developed by industry in conjunction with major stakeholders.

The material contained in this document is intended to provide you with general information on TAFE NSW Riverina Institute courses and should be used as a guide only. Whilst every reasonable effort has been made to ensure that the information contained in this document was accurate and current at the time of publication, no warranty is given that the information contained herein is free from error or omission. No person should rely exclusively on the content of this document. Please confirm details with the campus prior to enrolment.

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TAFE delivered Vocational Education and Training, or TVET, allows you to study units from TAFE courses as part of your HSC to gain experience and skills ready for real life.

Year 11 and 12 TVET students can get credit from the Board of Studies for units studied at TAFE, in addition to receiving a TAFE NSW academic transcript for a Certificate I, Certificate II, Certificate III or a Statement of Attainment.

All TVET courses will provide you with credit towards an Australian Qualification Framework (AQF) qualification. The Certificate I, Certificate II, Certificate III or a Statement of Attainment you complete can lead directly into higher level TAFE NSW courses, providing an alternative pathway to university studies.

If you choose to study a TVET Industry Curriculum Framework (ICF) course, you can also choose to sit the Board of Studies HSC examination which counts towards the Australian Tertiary Admission Rank – your ATAR score.

What are the advantages of a TVET course?

- TVET courses have been developed or endorsed by the Board of Studies
- TVET courses provide pathways to further education and university study
- You will gain valuable work-related skills, knowledge and real-life experience
- You will get insight into your chosen study field allowing you to make better career choices
- Gain valuable employability skills
  - put yourself ahead of your peers and be job ready!
- Units studied count towards your HSC
- Many courses offered count towards your ATAR
- Industry recognises the quality and value of training provided by TAFE NSW
- TVET courses are delivered by highly skilled teachers who have current industry experience
- Gain advanced standing into higher level courses at Riverina Institute post school

What TVET courses can I study?

There’s a wide range of TVET courses offered across a variety of industry areas. You can choose to study an Industry Curriculum Framework (ICF) course or a Board Endorsed Course (Non-framework course). All TVET courses count towards your HSC, but not all count towards your ATAR.

ICF courses (Framework) have been developed by the Board of Studies and are based on the training package qualifications. These courses have specific HSC rules and requirements which must be met including mandatory work placement. They can be used to contribute towards your ATAR should you meet the BOSTES requirements including the HSC examination. ICF courses allow you to study in the areas of Agriculture, Automotive, Business/Financial Services, Construction, Electrotechnology, Hospitality, Human Services, Information Technology, Engineering, Retail and Tourism.
A Board Endorsed Course (non-framework) refers to any course which has been endorsed for the HSC by the NSW Board of Studies and caters to areas of special interest. You may be interested in Animal Studies, Aviation, Beauty Therapy, Hairdressing, Community Services, Children’s Services, Equine Studies, Indigenous Health Care, Laboratory Skills, Marketing, Photography, Plumbing or Sport and Recreation.

How and when do I apply?

To apply, you need to complete an ‘Expression of Interest’ (EOI) to undertake a TVET course. Once you’ve filled in this form, there’s a section to be completed by your school, and also by your parent/caregiver. Your school will submit your form to Riverina Institute on your behalf.

It is important that all sections of the EOI form are completed and ensure it has been signed by the student, parent/caregiver and the school principal.

2016 EOI forms are accepted from June to the closing date of 18 September 2015.

Registering your interest by submitting a form does not mean you are committed to completing the course, nor does it guarantee acceptance – it’s only an expression of interest at this stage. Offers of placement into courses are made and, on acceptance, your school delegate will advise you of the details including the start date. Registered students will complete an ‘Enrolment Confirmation’ form once classes have started.

Making your selections...

Make your course selections based on educational and vocational needs and preferences. Think about what you are interested in and any careers you may like to begin learning about. Your parent/caregiver, career advisor or TVET coordinator at your school can help you with this. Alternatively contact your local School Engagement Officer through your local Riverina Institute campus who can also offer advice to assist you to choose a career pathway.

You and your parent/caregiver are encouraged to attend subject selection information sessions held at your school or TAFE campus where one of Riverina Institute’s School Engagement Officers will be able to provide you with more information on any of our TVET courses.

Attendance at TAFE...

TAFE is an adult learning environment. As a TVET student, we encourage you to be self-directed and self-motivated in your learning. You also need to show commitment to your course, both in attendance and attitude. Get involved in your own learning and make the most of it.

As TVET courses are scheduled for a set number of hours, it’s expected that you attend ALL of your classes and stay for the duration. If you don’t, your school will be notified of your absence.

Assessment tasks tend to be held on a continuous basis and are competency based, so if you miss a class it can be very difficult to catch up on the missed work and this will affect your progress in the course.

If your attendance is poor and/or you miss assessment events without giving notice, you and your school will be issued with a warning letter. If your attendance, effort or attitude doesn’t improve after two warning letters, you will be issued with an Non Completion Determination, which means you will NOT be able to count your TAFE TVET course as units of study towards your Preliminary or HSC year.

Work placement...

Work placement involves time working in the industry area of your course. It gives you the chance to learn industry skills and to put into practice the skills you’ve already learnt as part of your TVET course. Each Framework course has mandatory work placement of 35 hours per 2 HSC Units undertaken over the duration of the course. If you don’t meet this BOSTES requirement you will automatically receive a Non Completion Determination. Work placement will help you to understand the expectations of
the industry area, gain insights into your chosen career path, make informed decisions about further training and study requirements, and be job ready.

Students with disabilities...

Students with a disability are encouraged to enrol and complete a TVET course. Students, parents, and the school should give careful consideration to course selection:
- is the course appropriate for the student?
- is there the opportunity for further education or employment?
- will the course provide successful vocational outcomes?
- is there mandatory work placement attached to the course?

Students with a confirmed disability are required to submit additional information. A meeting will take place between a school representative and a TAFE Disability Consultant to determine what level of assistance may be required to support the student. The information is required to be submitted in Term 3 2015 for courses to be delivered in 2016.

For more information, speak to your school careers advisor or learning support team.

What should I wear?

Dress standards need to be appropriate to the course you are studying. If school regulations state that you must wear a school uniform then you must abide by this rule. Should personal protective equipment (PPE) be required for your course, you will be provided with it and you must bring this equipment to each TVET session. Failure to bring your PPE will result in your exclusion from the workshop and you will have to complete theory components of your course.

HSC exams...

All students who study a Framework course are expected to undertake the Trial HSC Exam held late July/early August each year. This, and your course performance up until the date of the trial, will be used to provide an estimated mark to the Board of Studies.

Framework courses have a final HSC exam attached to them, which you will complete through your school – not through TAFE. However, your TAFE teacher will assist you to prepare for the exam.

Do I get a TAFE certificate at the end of my course?

At the end of your TVET course, you may receive two sets of credentials. If you meet the Board of Studies HSC requirements, your TVET course will be included on your HSC.

If you have course completed, you will also receive a TAFE NSW academic transcript at your Certificate study level or Statement of Attainment towards a higher Certificate level. If you have not completed all units of competency you will receive a TAFE NSW transcript listing the units you have completed.

School based apprenticeships and traineeships...

School based apprenticeships and traineeships are available to all Year 10, 11 and 12 high school students. They provide an opportunity for you to work towards a nationally recognised vocational education and training (VET) qualification as part of your HSC and in some cases may also count towards an ATAR score.

School based apprenticeships and traineeships combine paid work, training and school. Training is made up of both on-the-job and off-the-job components whilst completing other HSC subjects. On-the-job training is generally one day per week, but there are minimum requirements for different trades which may require additional on-the-job training during holiday periods.

The qualification may be undertaken over one or two years to fit it with existing school requirements. Training undertaken is recognised – for example, a student who successfully completes the school based component of their apprenticeship would be entitled to commence the second year of a mainstream apprenticeship in the January following their HSC year.
What is a Pathway?

A Pathway is a streamlined way to navigate from one level of study to another with the aim of leading you into your dream job or field of study. This can include:

- School to TAFE to university
- School to TAFE
- TAFE to university
- University to TAFE

Pathways have several entry and exit points that allow you to leave your options open. Benefits of a Pathway approach to study allow you to:

- stay on track to work towards your career
- know what courses you need to study to achieve your goals
- save money and time with the credit you receive from previous study
- change your mind along the way and still achieve your goals.

School to TAFE

The qualifications and units you complete in your TVET course can count towards further study at Riverina Institute. We offer over 50 accredited courses for you to choose from, so wherever your interest lies, we can help you to find a course to match.

You may wish to study Certificate I or II level courses to build your foundation skills and prepare for further study or work opportunities.

You may wish to study at Certificate III or IV level and achieve a qualification that will prepare you for a wide range of positions in industry. If you have previously studied a TVET course or school based traineeship or apprenticeship in your chosen area of study, you will already have a head start on a qualification at this level.

You may wish to study at Diploma or Advanced Diploma level. Use this level of study to provide you with practical skills and credit towards a range of Degree programs with our partner universities.

We pride ourselves on our strong education and industry partnerships, making it easier for you to take a study pathway from school to TAFE to university and to employment. We have set up the links, all you need to do is follow your Pathway to success!
Saves you money, and in some instances, may also provide you with guaranteed entry directly to second year commencement of a selected Bachelor course.

TAFE to University

Students studying at Certificate IV, Diploma and Advanced Diploma levels may be able to gain recognition towards university degrees where there is a match in course content between two programs of study. Riverina Institute students benefit from strategic partnerships with universities. Gain Diploma and Degree qualifications in less time, gain employment with your TAFE qualification while you undertake your university degree, and benefit from both TAFE and university learning perspectives.

University to TAFE

If you have a university qualification, but need to gain further skills and knowledge, Riverina Institute is a great place to start. We provide university graduates with practical work-ready skills so they are more competitive in the workplace, with specialised training to upgrade skills for a promotion or career change.

For more information...

For more information about Pathways, contact a School Engagement Officer through your local Riverina Institute campus.

Call 1300 TAFE RI (1300 8233 74)
Visit www.rit.tafensw.edu.au/tvet

www.rit.tafensw.edu.au/university
CERTIFICATE II IN INFORMATION AND CULTURAL SERVICES
(CUL20111 / BOSTES No. 69004)

Eligibility
Years 11 and 12

About
Start the pathway to a career working in libraries, galleries, museums or archives. You will gain a range of knowledge and skills required for a creative career including developing creative arts industry knowledge, managing information and resources and working on exhibitions and visitor programs in a team environment. Skills learnt are broad and can be transferred to many sectors of the cultural services industry.

Pathways
Successful completion of this course will provide advanced standing into higher qualifications including Certificate IV in Library Information and Cultural Services. Career opportunities include assistant, attendant or customer service officer in museums, libraries or archives. Further qualifications can lead to curator or collection management positions.

Delivery
3 units delivered over 1 year, 180 hour course (3 terms)
CERTIFICATE II IN RETAIL SERVICES
(SIR20212 / BOSTES No. 26901)

Eligibility
Year 11

About
This course provides you with a practical understanding of the retail industry. You will participate in hands-on activities including operating retail equipment. Engage with customers, manage personal presentation, create retail displays – all in a team environment. Whether you dream of managing your own business or aspire to an executive level career in the retail industry, this course offers you the perfect starting point.

Pathways
Successful completion of this course prepares you for employment in retail sales, merchandising or customer service positions. You can also apply for advance standing in higher qualifications in retail, or gain unit credits in business administration or finance courses on your way to a Diploma of Management.

At Riverina Institute, completion of a Diploma or Advanced Diploma of Management will provide unit credit towards a Degree in Management with one of our partner universities.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)

- 70 hours work placement is mandatory
- HSC exam optional (at completion of 240 hours)
- Contributes to your ATAR
- Traineeship available
CERTIFICATE II IN BUSINESS
(BSB20112 / BOSTES No. 26101)

Eligibility
Year 11

About
The business services industry supports a range of areas in commerce and government by providing clerical, administrative and personal assistance. You will gain skills and knowledge for employment in a range of roles including receptionist or office assistant. Learn how to respond to customer enquiries, organise information, work in a team environment and how to use a range of Microsoft software applications to create documents, presentations and desktop publishing.

Pathways
This course will prepare you for a career in a range of clerical or administrative roles. You may also use unit credit to gain further qualifications in business, retail or finance up to Diploma level. At Riverina Institute, completion of a Diploma or Advanced Diploma of Accounting, Human Resources or Management could provide first year unit credit towards a Bachelor of Management or Commerce.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
✓ 70 hours work placement is mandatory
✓ HSC exam optional (at completion of 240 hours)
✓ Contributes to your ATAR
✓ Traineeship available
**BUSINESS SERVICES – ABORIGINAL**

**ALBURY**
**COOMEALLA**
**COOTAMUNDRA**
**COROWA**
**DENILIQUIN**
**FINLEY**
**GRIFFITH**
**LAKE CARGELLIGO**

**LEETON**
**NARRANDERA**
**NATIONAL ENVIRONMENT CENTRE**
**PRIMARY INDUSTRIES CENTRE**
**RI@HAY**
**TEMORA**
**TUMUT**
**WAGGA WAGGA**
**WEST WYALONG**
**YOUNG**
**ONLINE**

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**CERTIFICATE II IN BUSINESS**

(BSB20112 / BOSTES No. 26101)

**Eligibility**
Year 11

**About**
This program is delivered by TAFE NSW Riverina Institute with the support of the Country Rugby League and National Rugby League. Numerous Rugby League event days (“Beyond the Goal Posts”) are held throughout the year. You will be involved in planning event days, creating the program, developing result sheets, have work, health and safety and first aid responsibilities, communicate with primary schools, councils and development officers as well as coordinating canteen facilities.

**Pathways**
This course will prepare you for a career in a range of clerical or administrative roles. You may also use unit credit to gain further qualifications in business, retail or finance up to Diploma level. At Riverina Institute, completion of a Diploma or Advanced Diploma of Accounting, Human Resources or Management could provide first year unit credit towards a Bachelor of Management or Commerce.

**Delivery**
4 units delivered over 2 years, 240 hour course (7 terms)
- 70 hours work placement is mandatory
- HSC exam optional (at completion of 240 hours)
- Contributes to your ATAR
STATEMENT OF ATTAINMENT TOWARDS
CERTIFICATE III IN ACCOUNTS ADMINISTRATION
(FNS30311 / BOSTES No. 27201)

Eligibility
Year 11

About
Completing the accounts administration course will give you
the skills to process and check financial transactions, process
purchases and sales calculations, assist with entry of accounts
payable/receivable, ledgers and payroll. You will study the
fundamentals of the financial industry to meet business
management and legislative requirements.

Pathways
Successful completion of this course will provide you with
employment opportunities in various entry level positions in
the financial sector including banking, finance or accounting
environments. Unit credit can be used to study higher
qualifications such as Certificate IV in Accounting and Diploma
of Accounting. At Riverina Institute, completion of a Diploma of
Accounting could provide first year credits towards a Bachelor
of Commerce.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
- 70 hours work placement is mandatory
- HSC exam optional (at completion of 240 hours)
- Contributes to your ATAR
- Traineeship available
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE IV IN MARKETING
(BSB41307 / BOSTES No. 41351)

Eligibility
Years 11 and 12

About
This course is for those who wish to explore a career in marketing, public relations or advertising. This dynamic industry involves developing and coordinating advertising strategies and campaigns, determining markets and identifying and developing market opportunities. You will gain the knowledge and skills to analyse customer needs, promote products and services, make presentations and maintain a website for our very own "Wicked" retail enterprise.

Pathways
Further study to complete the Certificate IV in Marketing will provide you with a range of skills to undertake an entry level marketing role in a range of industries. Units of competency achieved may lead to advanced standing in other qualifications within the Business Services Training Package. Career opportunities include coordinator, researcher or manager in marketing.

Delivery
2 units delivered over 1 year, 120 hour course (3 terms)
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE IV IN HUMAN RESOURCES  

(BSB41013 / BOSTES No. 59207)

Eligibility
Years 11 and 12

About
Human resources involves the management of people and their performance within the organisation. HR functions include recruitment, training and development, staff performance appraisals, managing payroll and staff benefits. This course introduces you to the industry – a great start if you are considering a high profile career choice in human resource management.

Pathways
Completion of Certificate IV in Human Resources will provide you with entry level skills to undertake a human resource role in a range of industries or advanced standing into further qualifications in the Business Services Training Package. HR is such a diverse sector offering passionate and dedicated people the chance to succeed in a range of roles in the disciplines of work, health and safety, training and development, staff recruitment, payroll, industrial relations or performance management.

Delivery
2 units delivered over 1 year, 120 hour course (3 terms)
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE IV IN BEAUTY THERAPY
(SIB40110 / BOSTES No. 65421)

Eligibility
Year 11

About
Do you love beauty treatments and luxurious day spas? Are you a good communicator interested in helping clients look and feel their best? This course involves performing beauty treatments including manicures and pedicures, applying nail art, providing lash and brow treatments, designing and applying make-up for photography sessions and product sales. You will gain knowledge of the beauty industry in a modern retail environment and develop skills in client consultation.

Pathways
On completion of the Certificate IV in Beauty, you can complete further studies to a Diploma level. Career opportunities include salon work, make-up artist or beautician. The Certificate IV in Beauty Therapy has been designed to reflect the role of managers. Gaining the skills to own and manage your own successful business is not out of the question!

Delivery
4 units delivered over 2 years, 240 hour course (6 terms)
Block delivery also available at Wagga Wagga
– includes 6 x 1 week school holiday periods
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE II IN NAIL TECHNOLOGY
(SIB20210 / BOSTES No. 65420)

Eligibility
Years 11 and 12

About
Want to learn how to enhance nail appearance, style nails, sell nail products and understand safe work practices? This hands-on instructive course is designed to give you the necessary skills, knowledge and attitude to be successful in this industry. You will be performing manicures, pedicures and applying nail art in a modern well equipped salon environment.

Pathways
Units achieved from this course can lead to further qualifications such as Certificate II in Nail Technology, Certificate III in Beauty Services and Certificate IV or Diploma of Beauty Therapy. This is a rapidly growing industry caring for people’s cosmetic needs. Career opportunities include nail artist, creating artificial nails, becoming an expert in the nail technology field or ultimately owning your own business.

Delivery
2 units delivered over 1 year, 120 hour course (3 terms)
Block delivery also available at Wagga Wagga
– includes 3 x 1 week school holiday periods
✓ Traineeship available
Statement of attainment towards Certificate II in Retail Make-up and Skin Care

(SIB20110 / BOSTES No. 65420)

Eligibility

Years 11 and 12

About

Interested in working in the make-up industry? Acquire skills in designing and applying make-up, cleansing skin and the safe and effective use of skin care products. Learn to use your product knowledge to consult with clients, make recommendations on product selection and be creative in placing and arranging merchandise to maximise sales.

Pathways

Units achieved from this course can lead to further qualifications such as Certificate II in Nail Technology, Certificate III in Beauty Services and Certificate IV or Diploma of Beauty Therapy. This is a rapidly growing industry caring for people’s cosmetic needs. Career opportunities include make-up artist, beauty retail cosmetic assistant (film, television or live entertainment), beauty therapist or beautician.

Delivery

2 units delivered over 1 year, 120 hour course (3 terms)

✓ Traineeship available
CERTIFICATE II IN HAIRDRESSING
(SIH20111 / BOSTES No.65231)

Eligibility
Year 11

About
This hands-on course will give you the skills to get work or a qualification in this exciting industry! You will learn to work as part of a team in a hairdressing environment and develop valuable skills in communicating in the workplace, consulting with clients and selling products and services. You will also acquire practical skills including braiding, applying colour, blow-waving and head, neck and shoulder massaging.

Pathways
A career in hairdressing has many different prospects and can open the door to exciting opportunities. This course is for those who want to gain employment as a hairdressing salon assistant or hairdressing receptionist. It will also help you gain employment as an apprentice hairdresser.

Delivery
4 units delivered over 2 years, 240 hour course (6 terms)
Block delivery also available at Wagga Wagga – includes 6 x 1 week school holiday periods
✔ Traineeship available
STATEMENT OF ATTAINMENT TOWARDS
CERTIFICATE II IN HAIRDRESSING
(SIH20111 / BOSTES No.65230)

Eligibility
Years 11 and 12

About
This hands-on course will give you the skills to get work or
a qualification in this exciting industry! You will learn to work
as part of a team in a hairdressing environment and develop
valuable skills in communicating in the workplace, consulting
with clients and selling products and services. You will also
acquire practical skills including braiding, applying colour,
blow-waving and head, neck and shoulder massaging.

Pathways
A career in hairdressing has many different prospects and
can open the door to exciting opportunities. This introductory
course is for those who want a taste of the trade to see what
working in a hairdressing salon actually entails. You will also
gain some valuable skills whilst undertaking this course.

Delivery
2 units delivered over 1 year, 120 hour course (3 terms)
Block delivery also available at Wagga Wagga
– includes 3 x 1 week school holiday periods
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE II IN HOSPITALITY
(SIT20213 / BOSTES No. 26500)

Eligibility
Years 11 and 12

About
Engage with customers whilst working and learning in a real café to gain on-the-job skills you can apply to real life situations. Working in our highly regarded café with coffee cart you will gain knowledge and experience in preparing and serving non-alcoholic beverages, foods and espresso coffee and gain knowledge of hygiene and safety – a prerequisite for any employment in the hospitality industry.

Pathways
Units achieved in this course lead into a Certificate III in Hospitality which progresses into a Diploma of Hospitality. Employment opportunities are available in various hospitality settings including restaurants, catering operations, clubs, cafés and coffee shops.

Delivery
2 units delivered over 1 year, 120 hour course (3 terms)
✓ 35 hours work placement is mandatory
CERTIFICATE II IN HOSPITALITY
(SIT20213 / BOSTES No. 26501)

Eligibility
Year 11

About
This course is for those who wish to pursue a career in the hospitality industry. A range of specialised skills and knowledge will be gained in the areas of preparing, cooking and serving food and beverages. You will learn how to apply food safety procedures and vital customer service skills. This is a fantastic opportunity to explore the varied career opportunities available in this industry.

Pathways
Units achieved in this course will lead to a Certificate III in Hospitality which can progress to a Diploma of Hospitality. Employment may be gained in various hospitality settings including restaurants, catering operations, clubs, cafés and coffee shops. Successful completion of this course may also lead to an apprenticeship.

Delivery
4 units delivered over 2 years, 240 hour course (6 terms)
 ✓ 70 hours work placement is mandatory
 ✓ HSC exam available
 ✓ Contributes to your ATAR
 ✓ Specialisation available
 ✓ Traineeships available
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE II IN KITCHEN OPERATIONS  
(SIT20312 / BOSTES No. 26500)

**Eligibility**
Years 11 and 12

**About**
Love food? This course prepares you for work in a commercial kitchen environment. It will provide you with the opportunity to gain hands-on skills and experience in the preparation and presentation of food. You will work in a real café and gain knowledge of hygiene and safety – a prerequisite for any employment in the hospitality industry.

**Pathways**
Units achieved in this course will lead to a Certificate III in Commercial Cookery which can progress to a Diploma of Hospitality. Employment may be gained in various hospitality settings including restaurants, catering operations, clubs, cafés and coffee shops.

**Delivery**
2 units delivered over 1 year, 120 hour course (3 terms)
✓ 35 hours work placement is mandatory
STATEMENT OF ATTAINMENT TOWARDS
CERTIFICATE III IN TOURISM
(SIT30112 / BOSTES No. 27401)

Eligibility
Year 11

About
In this course you will focus on regional tourism and applying skills and knowledge gained to assist with the development, coordination, promotion and management of an actual tourism event in your area. This is a tremendous opportunity to develop hands-on skills that will promote your local community, its businesses and services and provide you with the experience to pursue employment in the tourism industry.

Pathways
Successful completion of this qualification will provide advanced standing in a range of higher qualifications in the Tourism, Travel and Events Training Package. Career opportunities include reservation clerk, tour guide, administrative roles in a retail travel agency and tourism consultant.

Delivery
4 units delivered over 2 years, 240 hour course (6 terms)
Block delivery only available at Griffith – includes 6 x 1 week school holiday periods
✓ 70 hours work placement is mandatory
✓ HSC exam optional (at completion of 240 hours)
✓ Contributes to your ATAR
**AVIATION – FLIGHT ATTENDANT**

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<th>TUMUT</th>
<th>WAGGA WAGGA</th>
<th>WEST WYALONG</th>
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**STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE II IN AVIATION (FLIGHT OPERATIONS)**
(AVI20208 / BOSTES No. 65400)

**Eligibility**
Years 11 and 12

**About**
This is an introductory course for flight attendant training. This program will assist you to develop the necessary skills which will give you the edge over other applicants to attain your dream job. This course will provide you with presentation skills, customer service skills, beverage service on an aircraft and first aid whilst working in a team environment. Put yourself ahead of the crowd in this highly competitive industry.

**Pathways**
The aviation industry is an exciting field that can take you to many places locally, nationally and globally. Job opportunities include flight attendant, customer service officer – airport check-in and travel agent.

**Delivery**
2 units delivered over 1 year, 120 hour course (3 terms)
Block delivery only available at Temora – includes 3 x 1 week school holiday periods
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE II IN INFORMATION AND DIGITAL SKILLS
(ICA20111 / BOSTES No. 65390)

Eligibility
Years 11 and 12

About
This course will provide you with insight into the digital media industry and is designed with an emphasis on digital photography. You will also learn a broad range of skills that can be utilised in this industry. Unearth your creativity through capturing, editing and redesigning digital images.

Pathways
This course will provide pathways to further study within the Information, Digital Media and Technology Training Package. Your course options include Certificate III in Information, Digital Media and Technology and Certificate IV in Information Technology leading to Diploma and Advanced Diploma level courses.

Delivery
2 units delivered over 1 year, 120 hour course (3 terms)
STATEMENT OF ATTAINMENT TOWARDS
CERTIFICATE III IN MEDIA
(CUF30107 / BOSTES No. 59851)

Eligibility
Year 11

About
This course provides you with foundation knowledge and skills for a creative career in a range of media disciplines. Learn about visual design, following a design process, creating 2D and 3D digital animations and models, working in the screen and media industries, performing basic vision and sound editing while extending your critical and creative thinking skills.

Pathways
Pathway opportunities include Certificate III in Design Fundamentals, Diploma of Interactive Digital Media or Diploma of Graphic Design. Career opportunities range from graphic design, game design and game art, animation, film production, web design, photography, 3D modelling, 3D printing and 3D scanning. Follow a pathway to an exciting career in the media industry!

Delivery
4 units delivered over 2 years, 240 hour course (6 terms)
✓ Traineeship available
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE III IN INFORMATION AND DIGITAL TECHNOLOGY
(ICI30111 / BOSTES No. 27301)

Eligibility
Year 11

About
This course will provide you with a range of skills and knowledge in web and software applications including how to operate, implement and customise software packages and build, review and maintain websites.

Pathways
This course prepares you for higher qualifications including Certificate IV to Advanced Diploma level. At Riverina Institute you can work towards your degree concurrently through our integrated university degree program. This program allows you to receive a dual qualification and all the benefits of a degree combined with hands-on experience. Careers in this IT discipline include web and software design and maintenance.

Delivery
4 units delivered over 2 years, 240hr Course (7 terms)
Online, with 1 day per term face to face workshops at a negotiated location
✓ 70 hours work placement is mandatory
✓ HSC exam optional (at completion of 240 hours)
✓ Contributes to your ATAR
✓ Specialisation available
✓ Traineeship available
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE III IN INFORMATION AND DIGITAL TECHNOLOGY

(ICI30111 / BOSTES No. 27301)

Eligibility
Year 11

About
Gain a range of skills and knowledge in networking and hardware which involves installing and configuring a small home office network, configuring and administering network operating systems, providing network systems administration, identifying and resolving network problems and performing standard diagnostic tests.

Pathways
This course prepares you for higher qualifications from Certificate IV to Advanced Diploma level. At Riverina Institute you can work towards your degree concurrently through our integrated university degree program. This program allows you to receive a dual qualification and all the benefits of a degree combined with hands-on experience. Careers in this IT discipline include IT support, IT security, systems in IT and networking administration.

Delivery
4 units delivered over 2 years, 240 hour course (6 terms)

✔ 70 hours work placement is mandatory
✔ HSC exam optional (at completion of 240 hours)
✔ Contributes to your ATAR
✔ Specialisation available
✔ Traineeship available
**Certificate III in Aged Care**

(ChC30212 / BOSTES No. 27102)

**Eligibility**

Year 11

**About**

For those who have a desire to nurse those that require care in an aged care residential or community based setting. Work in a simulated care setting while you learn about personal care of the aged, activities of daily living and supporting a client’s emotional wellbeing working in a team environment.

**Pathways**

Prepare for further qualifications in aged care or leisure and health which involves the design, implementation and evaluation of activity programs for the aged. Aged care positions are in high demand. A career in this sector is portable and guarantees employment opportunities in Australia and overseas.

**Delivery**

7 units delivered over 2 years, 420 hour course (7 terms)

- 105 hours work placement is mandatory (min age 16 years)
- Immunisation required
- Criminal record check required
- HSC exam optional (at completion of 240 hours)
- Contributes to your ATAR
- Traineeship available
CERTIFICATE III IN ALLIED HEALTH ASSISTANCE
(HLT32412 / BOSTES No. 27102)

Eligibility
Year 11

About
Pursue a career as an allied health assistant, providing assistance to a range of allied health professionals. This is an entry level qualification, graduates operate under direct supervision of health professionals implementing therapeutic and care plans. Gain skills and knowledge in recognising healthy body systems, applying medical terminology, assisting with client movement and assisting with physiotherapy and rehabilitation of clients.

Pathways
With a Certificate III in your back pocket, you’ll more likely be able to get work as soon as you finish high school. Options may include an assistant role in podiatry, physiotherapy, speech and occupational therapy, dietitian or rehabilitation. This course also provides advanced standing into Certificate IV in Allied Health.

Delivery
6 units delivered over 2 years, 360 hour course (7 terms)
✓ 105 hours work placement is mandatory (min age 16 years)
✓ Immunisation required
✓ Criminal record check required
✓ HSC exam optional (at completion of 240 hours)
✓ Contributes to your ATAR
✓ Traineeship available
HUMAN SERVICES – HEALTH SERVICES ASSISTANCE

CERTIFICATE III IN HEALTH SERVICES ASSISTANCE

(HLT32512 / BOSTES No. 27102)

Eligibility
Year 11

About
Are you looking for a career in nursing? Gain the relevant skills and knowledge to work as an assistant in nursing in a hospital. Learn to assist nurse practitioners in monitoring a patient’s condition by taking temperatures, blood pressure and respiration rates. Learn about healthy body systems, medical terminology, infection control and attending to patients in a team environment.

Pathways
A career in the Health sector is portable and guarantees employment opportunities in Australia and overseas. Completion of this course will award you with a Certificate III qualification making you instantly employable after you finish school! Further study of Diploma or Advanced Diploma of Nursing will give you a variety of job and specialisation career opportunities in health.

Delivery
6 units delivered over 2 years, 360 hour course (7 terms)
✓ 105 hours work placement is mandatory (min age 16 years)
✓ Immunisation required
✓ Criminal record check required
✓ HSC exam optional (at completion of 240 hours)
✓ Contributes to your ATAR
✓ Traineeship available
CERTIFICATE II IN ABORIGINAL AND/OR TOWRES STRAIT ISLANDER HEALTHCARE  
(HLT20113 / BOSTES No. 43620)

Eligibility
Year 11

About
This course of study prepares you to work as a health worker with the goal of improving outcomes for Aboriginal and/or Torres Strait Islander people. You will gain skills and knowledge in first aid, infection control practices and administrative processes. You will also be trained to identify and respond to those at risk whilst supporting clients of Aboriginal and/or Torres Strait Islander communities to access appropriate health services.

Pathways
This area of study is ideal for those with an interest in providing care to Aboriginal and/or Torres Strait Islander communities across Australia. A large majority of health workers are employed in Aboriginal Community Health Organisations, Government Health Sector, general practices and other non-government organisations in a range of health support roles. Graduates of this course play a vital role in providing clinical and primary care for individuals, families and community groups.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
INTRODUCTION TO COMMUNITY SERVICES – YOUTH WORK

STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE II IN COMMUNITY SERVICES
(CHC2012 / BOSTES No. 58250)

Eligibility
Year 11 and 12

About
Community services involves supporting people experiencing challenging times within their lives. This introductory course provides entry level skills and knowledge in youth work equipping you with skills to communicate with clients, work effectively with young people, prepare for work involving drugs and alcohol and support the work of community service groups. This area is both challenging and rewarding and is primarily for those who seek solutions to the problems faced by youth today.

Pathways
This pathway prepares you for a career in community services and further study is available in Certificate II to Diploma level qualifications in community services work, case management, youth work, drug and alcohol work, mental health or disabilities. The community service sector is experiencing rapid growth and there’s a high demand for skilled workers in regional areas.

Delivery
2 units delivered over 1 year, 120 hour course (3 terms)
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE
(CHC30113 / BOSTES No. 41824)

Eligibility
Year 11

About
A career in early childhood education and care is for those with a special affinity for young children and who value the experience of educating and caring for young children. You will learn how to support children’s wellbeing, learning and development. You will develop skills in supporting children to connect to their world, providing experiences to support their play and learning, and working with families to provide quality care while working in a team environment.

Pathways
Further study will equip you to gain employment in a range of roles and settings – from nannies, au pairs to educational leaders and directors; there’s no limit to what you can achieve. All early childhood educators are required to have (or be actively working towards) an approved Certificate III in Education and Care qualification as a minimum standard. On completion of the Certificate III qualification you will receive advanced standing into the Diploma level course.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
✓ 35 hours work placement is mandatory
✓ Traineeship available
CERTIFICATE III IN FITNESS
(SIS30313 / BOSTES No. 41805)

Eligibility
Year 11

About
Do you love sport and exercise? Interested in the science behind it? Then this is the course for you. Having successfully completed this course, you will have skills and experience to work as part of a team in the fitness industry. You will learn about anatomy and physiology principles, how to plan, deliver and monitor individual and group exercise programs and how to make healthy eating recommendations - kick starting your career in the fitness industry.

Pathways
Successfully completing this course provides you with advanced standing in a Certificate IV in Fitness. Career opportunities include personal trainer, fitness facility manager and special needs trainer in a wide range of fitness settings – locally, nationally and globally. Gain skills and knowledge for employment opportunities in a variety of roles in gymnasiums, sports and aquatic centres, or with state and national sporting bodies.

Delivery
6 units delivered over 2 years, 360 hour course (7 terms)

✓ 105 hours work placement is mandatory
✓ Traineeship available
CERTIFICATE II IN SPORT AND RECREATION
(SIS20312 / BOSTES No. 50409)

Eligibility
Year 11 and 12

About
This course is for those wishing to pursue a career in the sport and recreation and fitness industry. Through this course you will gain skills and knowledge to coach beginner or novice participants, assist in conducting outdoor activities, conduct basic warm up and cool down sessions and respond to emergency situations while developing and maintaining your knowledge of coaching practices. This is a great course to kick start your career!

Pathways
Successful completion of this qualification will allow you to work in a general capacity under supervision. You will be able to provide support for sport and recreation programs and retail and customer service assistance. With further study you can look towards career opportunities in a variety of roles at every level of the sporting arena; fitness instructor, personal trainer, coach, official and referee.

Delivery
4 units delivered over 1 year, 240 hour course (3–4 terms)
✓ 70 hours work placement is mandatory
✓ Traineeship available
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE II IN ABORIGINAL LANGUAGE/S
(10217NAT / BOSTES No. 65587)

Eligibility
Year 11 and 12

About
In undertaking this course you will develop a knowledge and understanding of the Wiradjuri language, the language of the traditional custodians of which Riverina Institute provides educational training services. You will undertake a local project whilst participating in and demonstrating the different forms of the language. Develop basic speaking and listening skills in Aboriginal and/or Torres Strait Islander language and learn about local cultural knowledge and protocols relevant to the use of language.

Pathways
The learning of Aboriginal and/or Torres Strait Islander languages is fundamental to maintaining the cultural integrity of our Indigenous community. Those who have studied this course often report an increase in their sense of identity and self-esteem. Outcomes include engaging with local Aboriginal and/or Torres Strait Islander people and their communities to increase educational outcomes, promote participation in the business sector and increase employment opportunities for Aboriginal and/or Torres Strait Islander students.

Delivery
2 units delivered over 1 year, 120 hour course (3 terms)
EDUCATION SUPPORT – TRAINEESHIP

STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE III IN EDUCATION SUPPORT
(CHC30213 / BOSTES No. 44030)

Eligibility
Year 11

About
This course will assist you in developing skills to work in a range of education settings to support teachers and learners. You will learn about implementing school educational programs using a range of learning materials to support literacy and oral language skills, gain knowledge in working with children from Aboriginal and/or Torres Strait Islander or other cultural backgrounds and work with those who have disabilities or additional needs in a classroom environment.

Pathways
The school based traineeship can be used as a pathway from Certificate III in Education Support, Certificate IV in Education Support to Diploma of Education Support. Career opportunities are many and include assistant or worker in language, literacy support, disability support, teacher’s aide, home tutor, teacher assistant or Aboriginal and/or Torres Strait Islander education worker.

Delivery
5 units delivered over 2 years, 360 hour course (7 terms)
✓ Traineeship only
✓ Online delivery with tutorial support
CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION

(AUR20712 / BOSTES No. 26001)

Eligibility
Year 11

About
Gain the skills required for employment and further training in the automotive industry. Perform a range of practical tasks in an automotive workshop environment including minor servicing and preparation work covering basic functions and operations of major systems and components including engines, fuel systems, suspension, transmission and drivelines. Gain knowledge and skills to follow a career in any automotive discipline.

Pathways
Gain pathways to higher level courses and apprenticeships within the light or heavy vehicle disciplines. Light vehicle options include Light Vehicle Mechanical Technology, Automotive Body Repair or Automotive Electrical Technology. Heavy vehicle courses include Certificate III in Heavy Commercial Vehicle Mechanical Technology or Agricultural Mechanical Technology, both of which will assist with entry into mining, construction and agricultural sectors.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
✓ 70 hours work placement is mandatory
✓ HSC exam optional (at completion of 240 hours)
✓ Contributes to your ATAR
✓ Specialisation available
✓ Traineeship available
CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION
(AUR20712 / BOSTES No. 26001)

Eligibility
Year 11

About
Panel beaters repair damage to metal, plastic and fibreglass bodywork on vehicles. This course will provide you with the vocational skills required for employment and further training for a future in panel beating. You will perform practical tasks in a panel workshop including; using and maintaining vehicle body repair tools and equipment, carrying out panel repairs and removing and fitting protector mouldings, transfers and decals.

Pathways
Successful completion of the Certificate II level course will provide you with a pathway to an apprenticeship and advanced standing in the Certificate III in Automotive Body Repair Technology. This will provide you with the skills and knowledge required to repair and maintain the body of cars, heavy vehicles and other vehicles and lead you to a career in the panel beating industry.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
- 70 hours work placement is mandatory
- HSC exam optional (at completion of 240 hours)
- Contributes to your ATAR
- Traineeship available
CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION  
(AUR20712 / BOSTES No. 26001)

Eligibility
Year 11

About
Spray painters apply paint and industrial coatings to vehicles and manufactured items. They inspect, prepare or treat the surface and mix and prepare paint for application. They spray-paint, powder coat, check the quality of their paintwork and polish the finished product. In this course, you will perform practical tasks in a spray painting environment.

Pathways
Successful completion of the Certificate II level course provides a pathway to an apprenticeship and advanced standing in the Certificate III in Automotive Refinishing Technology. This course is for those who want to gain the skills and knowledge required to paint, refinish, repair and maintain painted surfaces to a range of automotive vehicles, recreational vehicles and other vehicles and will lead to a career as a spray painter.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
✓ 70 hours work placement is mandatory
✓ HSC exam optional (at completion of 240 hours)
✓ Contributes to your ATAR
COURSE IN AVIATION – AIRCRAFT OPERATION (THEORY)
(10100NAT / BOSTES No. 43423)

Eligibility
Year 11

About
Aspiring to be a pilot? This course will assist towards a Private Pilot’s Licence and give valuable insights into careers in the aviation industry. Learn how to calculate take off, landing and aircraft in-flight performance, determine maximum flight loads carried, carry out pilot navigation and aspects of compiling flight plans. This program does not include hands-on flying, however you can make your own arrangements for flying lessons with Riverina Aviation College, Albury with parental consent.

Pathways
Further qualifications include Certificate IV in Flight Operations and Diploma of Instrument Operations. Riverina Institute has formed a partnership with Riverina Aviation College in Albury, to offer pathways for you to continue your aviation studies locally within the Riverina region to a Diploma level. Career opportunities in this industry include: air traffic, pilot, cabin crew or ground operations.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
Block delivery only – includes 6 x 1 week school holiday periods
Computer Aided Drafting (CAD) is used in many applications, including automotive, shipbuilding, aerospace industries, industrial and architectural design. This course will provide skills and knowledge to produce CAD drawings ranging from simple curves and figures in 2D drawings to more complex 3D drawings for presentation purposes.

Eligibility
Year 11 and 12

About
Successful completion of this course will enable you to apply your knowledge and skills to employment in a general metal and engineering drafting office environment or use them to advance to more complex CAD training which will open up further career opportunities in the drafting industry.

Pathways
2 units delivered over 1 year, 120 hour course (3 terms)
CERTIFICATE II IN ELECTROTECHNOLOGY
(UEE22011 / BOSTES No. 26301)

Eligibility
Year 11

About
This course provides you the skills and knowledge to prepare for a career in any electrotechnology discipline. You will learn how to design, install, service, repair and maintain electrical and electronic equipment for industrial, commercial and domestic purposes. This may include communication systems, distribution and transmission of power, electrical generations, lift, refrigeration and air-conditioning engineering. Now, choose your discipline!

Pathways
There is high demand and growth in this industry as it is amongst the highest paid trades in Australia. Completion of Certificate II provides you with a pathway to a range of courses in electrotechnology from Certificate III in Electronics and Communications to Diploma of Electrical Engineering. At Riverina Institute, completion of the Diploma program could provide you with first year unit credits into a Degree in Electronics Engineering or Mechanical Engineering.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
✓ 70 hours work placement is mandatory
✓ HSC exam optional (at completion of 240 hours)
✓ Contributes to your ATAR
✓ Traineeship available
CERTIFICATE II IN ELECTROTECHNOLOGY (MECHATRONICS)  
(UEE22011 / BOSTES No. 26301)

Eligibility
Year 11

About
Interested in robotics? The focus of this Certificate II course is the new and exciting field of mechatronics. Mechatronics is a combining of mechanics and electronics as it applies to the design of robotics and industrial automation. Mechatronics now plays a significant role in the automotive industry (all cars are now 50/50 mechanical and electronic) and is the basis of all modern industrial manufacturing from pharmaceuticals to components for space exploration.

Pathways
Successful completion of this course will provide you with a pathway to Diploma of Engineering Technical. The Diploma course could provide you with unit credit to a Bachelor of Engineering Mechatronics and in some cases guaranteed entry to the Degree program with our partner universities.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
Online delivery combined with web conferencing and one day face to face at Wagga Wagga Campus per term.

- 70 hours work placement is mandatory
- HSC exam optional (at completion of 240 hours)
- Contributes to your ATAR
CERTIFICATE II IN ENGINEERING PATHWAYS
(MEM20413 / BOSTES No. 59727)

Eligibility
Year 11 and 12

About
This course will give you a broad range of skills appropriate for entry into the metals and engineering industry. You will gain practical skills in a workshop environment using engineering workshop machines, electric welding machines, oxy-acetylene and soldering equipment and fabrication equipment. You will undertake an engineering project providing you with the skills to pursue employment or further education in this industry.

Pathways
A career in engineering promises to be rewarding and diverse. From metal fabrication and welding to mechanical engineering, our programs give you the practical skills and knowledge for employment locally, nationally and globally. Engineering Pathways provides opportunities for an apprenticeship or further study to Diploma of Engineering – Advanced Trade. Career opportunities include fitter and turner, metal fabricator, welder, mechanical engineer.

Delivery
3 units delivered over 1 year, 180 hour course (3 terms)
STATEMENT OF ATTAINMENT TOWARDS
CERTIFICATE III IN AGRICULTURE
(AHC30110 / BOSTES No. 26801)

Eligibility
Year 11

About
For those wishing to further develop their technical skills and knowledge in agriculture. Learn about environmental sustainability, broadacre cropping, pest management, chemical use, livestock production, machinery operation and maintenance, horse breeding, irrigation, agribusiness, horticulture and wool.

Pathways
This course prepares you for other qualifications in the Agriculture, Horticulture and Conservation and Land Management Training Package ranging from Certificate IV to Advanced Diploma level in course areas such as: agriculture, irrigation, agribusiness, veterinary nursing and wool classing to name a few. Skills and knowledge gained will assist you in obtaining employment both in Australia and globally in positions both on the land and in associated industries.

Delivery
4 units delivered over 2 years, 240 hour course (6 terms)
Block delivery only available at Primary Industries Centre – includes 6 x 1 week school holiday periods
✓ 70 hours work placement is mandatory
✓ HSC exam optional (at completion of 240 hours)
✓ Contributes to your ATAR
✓ Specialisation available
CERTIFICATE II IN AGRICULTURE

(AHC20110 / BOSTES No. 26801)

Eligibility
Year 11

About
Looking to pursue a career in the agriculture industry? This course provides you with an entry point to further education and employment. Undertaking this course will give you skills and knowledge in a range of agricultural areas including weather observations, caring and handling of livestock, installation and maintenance of fences, chemical applications, assessing soils, identifying plants and using agricultural equipment.

Pathways
This course prepares you for further study in a range of courses in agriculture, conservation and land management, irrigation or shearing from Certificate III to Advanced Diploma level. Career opportunities are numerous both on the land in positions involving livestock, cropping or mixed farming enterprises or with associated industries. Skills and knowledge gained will assist you in obtaining employment both in Australia and globally.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
✓ 70 hours work placement is mandatory
✓ HSC exam optional (at completion of 240 hours)
✓ Contributes to your ATAR
✓ Traineeship available
✓ Specialisation available
CERTIFICATE II IN CONSERVATION AND LAND MANAGEMENT

(AHC21010 / BOSTES No. 26801)

Eligibility

Years 11

About

This course is for those who wish to pursue a career in the fields of natural resource or land management. You will learn about sustainability, environmental work practices, soil and water conservation, pest management and weather observations.

Pathways

This course prepares you for other qualifications in conservation and land management. Higher level courses will provide you with skills to become a specialist in lands, parks and wildlife, natural area restoration, fire control or soil and water conservation. Career opportunities include catchment management officers, environmental consultants, Landcare officers, supervisors in land management or bushland regenerators.

Delivery

4 units delivered over 2 years, 240 hour course (7 terms)

✓ 70 hours work placement is mandatory
✓ HSC exam optional (at completion of 240 hours)
✓ Contributes to your ATAR
✓ Traineeship available
✓ Specialisation available
CERTIFICATE II IN HORTICULTURE  
(AHC20410 / BOSTES No. 26801)

Eligibility
Year 11

About
Interested in making horticulture a career? Students undertaking this course will learn about environmentally sustainable work practices, reporting on weather conditions, treating plant pests and diseases, applying chemicals, treating weeds, propagation techniques, planting and maintaining shrubs and trees and turf establishment using plant and equipment applicable to each process.

Pathways
This course prepares you for other qualifications in the horticulture industry in the areas of landscape, sports turf, parks and gardens and production. Employment opportunities include: landscaper, landscaping assistant, grounds person, greenkeeper, park and gardens horticulturist or municipal gardener, tree cropping or vegetable producer. There are also career opportunities in research and development, growing produce for sale and associated support industries.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
✓ Contributes to your ATAR
✓ Specialisation available
## WOOL CLIP PREPARATION

### CERTIFICATE III IN WOOL CLIP PREPARATION

(AHC33013 / BOSTES No. 40181/40186)

**Eligibility**

Year 11

**About**

This course focuses on specialist wool handling skills and is for students who wish to pursue a career in the wool industry. You will gain skills and knowledge in board duties, skirting, rolling, pressing and classing as well as quality assurance and shed management.

**Pathways**

This course prepares you for other qualifications and leads to a Certificate III in Shearing, Certificate III in Advanced Wool Handling and Certificate IV in Wool Classing. Career opportunities include wool classer, presser or shed manager. It may also provide you with a pathway to employment in associated support industries.

**Delivery**

5 units delivered over 2 years, 300 hour course (7 terms)
About
This course is for animal lovers, particularly those seeking a career in veterinary nursing or animal welfare. You will gain valuable skills and knowledge to work in the animal industry. These include providing basic first aid for animals, assisting in the hygiene, health and care of animals, feeding and watering animals, providing basic care of common native animals, providing reception services and information on products and services to customers.

Pathways
Successful completion of this qualification will provide you with career opportunities as a veterinary nursing attendant, kennel hand, cattery hand or pet shop assistant. This course prepares you for high level qualifications such as Certificate IV in Veterinary Nursing.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)
Block delivery also available at Primary Industries Centre – includes 6 x 1 week school holiday periods
✓ 70 hours work placement is mandatory
✓ Traineeship available
STATEMENT OF ATTAINMENT IN HORSE INDUSTRY PRACTICE
(BOSTES No. 41937)

Eligibility
Year 11

About
Want a career in the horse industry? This course provides you with an entry point to further education and employment. You will gain skills and knowledge in how to handle, feed, exercise, groom, care and monitor the health and welfare of horses. You will also learn how to prepare for competition, horse handling techniques, performing basic stable duties and riding tasks in a safe environment.

Pathways
This course prepares you for other qualifications and is for people who want to work in the performance horse industry or equine industry. It will provide skills for employment in job roles such as: stablehand, strapper or groom in horse stables or on studs. It provides a pathway to Certificate III in Horse Industry Practice (Performance Horse) or Certificate III in Racing (Advanced Stablehand) Harness.

Delivery
4 units delivered over 2 years, 240 hour course (6 terms)

Block delivery only available at Primary Industries Centre – includes 6 x 2 week school holiday periods plus online learning
LABORATORY SKILLS

STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE III IN LABORATORY SKILLS

(MSL30109 / BOSTES No. 59701)

Eligibility
Year 11 and 12

About
This course is for students who are looking for an exciting career working in a laboratory environment – sampling and measuring for investigation. You will gain hands-on practical introductory skills in performing a range of basic tests, recording and presenting your data and safety aspects while working in a laboratory environment.

Pathways
Entry level job roles include; laboratory assistants or attendants in the food, chemical, manufacturing, biological/environmental or pathology industry sectors. On completion of this course you will be eligible to complete Certificate III in Laboratory Skills and progress to Certificate IV in Laboratory Techniques. This qualification will open up further career choices in a wide range of areas including forensics.

Delivery
2 units delivered over 1 year, 120 hour course (3 terms)
Warehousing Operations

Statement of Attainment Towards Certificate II in Warehousing Operations

(TLI21610 / BOSTES No. 65506)

Eligibility
Year 11 and 12

About
Warehousing involves the storage and distribution of goods and is an industry currently experiencing a shortage of skilled workers. This entry level qualification will teach you how to manage and coordinate goods, process orders and necessary documentation, distribute goods to customers and perform a range of functions involving inventory systems and stock control.

Pathways
The warehousing and logistics industry can be an exciting and dynamic work environment. Successful completion of the Certificate II will lead to a range of career choices in operational roles such as store person, stock taking and transport operations in warehousing, transport or international trade. This course leads to a Certificate III in Warehousing Operations.

Delivery
2 units delivered over 1 year, 120 hour course (3 terms)

✔ Traineeship available
CONSTRUCTION PATHWAYS

CERTIFICATE II IN CONSTRUCTION PATHWAYS
(CPC20211 / BOSTES No. 26201)

Eligibility
Year 11

About
Gain skills and knowledge suitable for employment in a range of areas within the building and construction industry. You will be performing practical tasks in a workshop environment using a range of carpentry tools and equipment to learn your trade including measurements and calculations, industry safety, read and interpret plans and specifications while working in a trade team. Now choose your preferred trade!

Pathways
This course prepares you for any general construction course in carpentry, concreting, bricklaying (blocklaying), cabinet making or carpentry and joinery. Career opportunities include carpenter, plasterer, bricklayer, concreter, painter and decorator from trade level to beyond. This course will also assist in gaining an apprenticeship in any of the trade disciplines.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)

Block delivery also available at Albury – includes 6 x 1 week school holiday periods

✓ 70 hours work placement is mandatory
✓ HSC exam optional (at completion of 240 hours)
✓ Contributes to your ATAR
✓ Specialisation available
✓ Traineeship available
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE II IN FURNITURE MAKING  
(MSF20313 / BOSTES No. 43413)

Eligibility
Year 11 and 12

About
Are you looking to work in the furniture making industry as a cabinet maker or in the field of furniture restoration? This course provides you with the skills and knowledge to manufacture and install furniture and bathroom and kitchen cabinetry. Projects you will undertake will include working to plans and specifications, cabinet installation, preparing surfaces for finishing, applying surface coatings by spray gun and using hand and power tools.

Pathways
This course prepares you for completion of Certificate II in Furniture Making, Certificate III in Cabinet Making (Kitchens and Bathrooms) and Certificate III in Furniture Restoration. Where there are similar competencies, it may also lead into other construction qualifications or apprenticeships. Career opportunities include assistant cabinet maker, cabinet maker and furniture restorer.

Delivery
2 units delivered over 1 year, 120 hour course (3 terms)

Block delivery also available at Wagga Wagga
– includes 3 x 1 week school holiday periods
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE III IN PLUMBING
(CPC32413 / BOSTES No. 52212)

Eligibility
Year 11

About
This course is for students who are seeking to gain an apprenticeship or who want to work in the plumbing industry. Students will receive an introduction to the trade and learn basic work practices including safety, reading plans and using plumbing hand and power tools. Students will acquire skills in basic fabrication using oxy-acetylene and manual arc welding equipment and learn relevant terminology.

Pathways
In Australia, the plumbing industry is one of the most diverse single industries and provides employment across a wide range of disciplines. The industry is divided into three (3) main categories – residential, commercial and multi-storey construction. Successful completion of the Certificate III qualification followed by completion of selected Certificate IV units will enable you to apply to the NSW Fair Trading for a Plumbing Licence.

Delivery
4 units delivered over 2 years, 240 hour course (7 terms)

Apprenticeship available
STATEMENT OF ATTAINMENT TOWARDS CERTIFICATE II IN SURVEYING AND SPATIAL INFORMATION SERVICES
(CPP20112 / BOSTES No. 45907)

Eligibility
Year 11 and 12

About
This course is for those who are seeking to work in the surveying or spatial industry sectors. Spatial information is applicable across all industry sectors, because everyone is interested in understanding where things are and why they are there. Professionals in spatial science operate across diverse fields, from tracking dingoes and native fauna through to analysing where the latest McDonalds restaurant should be located. Spatial science helps you locate your target.

Pathways
This qualification provides a pathway into the Certificate III in Surveying and Spatial Information Services, then the Certificate IV and Diploma of both Surveying or Spatial disciplines. Riverina Institute has an articulation pathway into the University of Southern Queensland’s degree programs in both Surveying and Spatial Information.

Delivery
2 units delivered over 1 year, 120 hour course (3 terms)